



GENERAL MEETING of the Joint Special Populations Advisory Committee (JSPAC) MINUTES
Holiday Inn Capitol Plaza, Sacramento
December 1st, 2017, 1:45 p.m. to 3:45 p.m.

PARTICIPANTS PRESENT:

K-12-Adult Representatives: Chris Boynton, George Essel, Susi Huschle, Joseph Stymeist

Community College Representatives: Sheryl Plumley, Adam Runyan, Freddy Saucedo, Jan Swinton

Public/Private Representatives: Deanna Hanson, Laurie Harrison, Freda Walker

Supporting Members: Windy Martinez

State Representatives: Dr. Jeff Mzirek

Staff: Sally Cox, Topher Enders, Tonette Salter,

Absent: Rosie Antonecchia, Josepha Baca, Sheila Bollenbach, Denise Estrella, Micah Freeman, Roberta Kunkel, Carmen Lamha, Michelle McIntosh, Abby Medina, George Railey, Daphne Sakamoto, LaVonne Slaton, Susan Wheeler, Maureen White, Carolyn Zachry

TOPIC	PRESENTER	DISCUSSION / ACTION
Call to Order/Member Welcome	George Essel & Jan Swinton, Co-Chairs	The meeting was called to order at 1:36 pm by George Essel. Quorum was established. April minutes were approved unanimously.
Membership	George Essel & Jan Swinton, Co-Chairs	<p>The announcement was made of vacancies.</p> <ul style="list-style-type: none"> * K-12-Adult Education: 5 vacancies from Regions 6 (San Joaquin/Amador/Calaveras/Tuolumne/Stanslaus), 7 (Merced/Mariposa/Madera/Fresno/Kings/Tulare), 8 (San Luis Obispo/Santa Barbara/Kern/Venture), 9 (San Diego/Imperial/Orange), 11 (Los Angeles). * CC: 1 vacancy from Region 1-2 (1 rep – North/Far North) * Public/Private: 4 vacancies <p>The committee went on to further discuss membership. Freda suggested sending an email blast to those who attended the conference with an invitation to fill the vacancies. This would be in the form of a general email. Susi will make a separate list to reach out to educator in those regions with vacancies and personalize the invitation. It was suggested that a pamphlet be created for outreach with information on JSPAC. Jeff recommended Blain Smith, who is the Regional Director for Community College, to fill the vacancy in Region 1.</p>
State Updates	Dr. Jeff Mzirek	<p>Prior scheduled commitments, CDE representatives were unable to attend the meeting. The committee suggested, if a state representative is unavailable to attend then an email update will suffice. Susi reported on behalf of K-12, possibly partnering with CCCAOE for a lobbying voice. K-12 is limited on monetary resources with some monies set to expire and staff is needed to assist in advocating for an increase in resources- remove</p> <p>Deputy Chancellor Eric Skinner has stepped down. The agency is going through reorganization, Student Affairs and Student Services will now be under the same chancellor and Guided Pathways is driving the change. The focus is</p>

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		<p>helping students find their path and staying on it. Every dollar, whether it is in Student Services, Student Affairs etc. should be in the framework of that focus. This is not required of each college however; the Chancellors Office will be investing in colleges that are showing this change.</p> <p>NOVA is the new fiscal accounting system. Planning, RFAs etc. will go through this system.</p> <p>We are still waiting on Perkins reauthorization.</p> <p>Solution mindedness is rewriting Title 5 or any rules/practices not working.</p>
Announcements/ Informational Items	George Essel & Jan Swinton, Co-Chairs	<p>Inquiry was made about allocation of funds used on a consultant. The funds used to hire a consultant will be allocated to specialized consultants, outreach efforts (conference attendance and presentations), and research.</p> <p>The RFA competitive process was discussed. The committee unanimously decided the Foundation for Grossmont and Cuyamaca Colleges/Auxiliary Organization (FGCC) to continue as the JSPAC fiscal agent. There was a motion by Jan and second by Freda to draft a letter in support of FGCC staying on as the fiscal agent.</p> <p>A Doodle poll will go out in January to present conference feedback. There will also be a poll for subcommittee meetings with the Partnership subcommittee getting started on the employer's panel for the April meeting.</p> <p>We will be taking proposals for webinars. The committee made suggestions to have a webinar on DACA, Unconsciously Bias and how to create a panel just like the Women of Color keynote panel that presented at the conference.</p> <p>The committee discussed outreach ideas like getting a celebrity spokesperson or a person who is popular on social media. Susi offered to organize a Twitter Scavenger Hunt.</p> <p>There will be a call in late March for agenda items for the April 6th meeting.</p> <p>Travel reimbursement procedures were discussed. Always have hard copies of receipts that are itemized and reflect payment. Also having your receipts taped to a piece of paper so they do not get lost and providing proof of mileage through MapQuest directions.</p>
		The meeting was adjourned at 2:57 p.m.